



Impact Aid Program

Montana State Meeting
Scott Hart Auditorium
Helena, Montana

December 13, 2007

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Topics

- ☐ Purpose and History
- ☐ The Programs
- ☐ Section 8003 Application Process
- ☐ e-Application
- ☐ Questions & Answers



Purpose

To compensate LEAs for:

- **lost local revenue due to tax-exempt federal property**
- **increased expenditures for federally connected children**

Payments are determined by:

- **formulas specified in the law**
- **annual appropriation amounts**



History

- ☐ 1950 – Original legislation enacted by P.L. 81-815 and P.L. 81-874
- ☐ 1994 – Became Title VIII of the Elementary and Secondary Education Act (*repealed 81-815 and 81-874*)
- ☐ Due for reauthorization



Legislation & Regulations

- ☐ Legislation
P.L. 89-10 as amended
- ☐ Law
20 USC 7701-7714
- ☐ Regulations
34 CFR 222



Use of Funds

General payments for broad purposes

- ☐ Section 8002 payments and section 8003(b) basic support payments may be used as determined by the LEA
 - in accordance with local and State requirements
- ☐ Examples of allowable expenditures
 - salaries
 - textbooks, computers, and instructional materials
 - special programs like after school, remedial & advanced placement



Use of Funds

Targeted payments for specific purposes

- ☐ Section 8003(d) formula CWD payments
- ☐ Section 8007(a) formula construction payments
- ☐ Section 8007(b) discretionary construction payments
- ☐ Section 8008 facilities maintenance



Appropriations

☐ FY 2007 ED Appropriations

➤ Basic Support	\$1,091,867,040
➤ CWD	\$49,466,340
➤ Construction	\$17,820,000
➤ Federal Property	\$64,350,000
➤ Facilities Maintenance	\$4,950,000

☐ FY 2008 – Continuing resolution through December 14, 2007

☐ Separate programs from DOD



The Programs: Section 8002

- ☐ Payments relating to federal acquisition of real property
- ☐ Eligibility based on:
 - Property acquired by the Federal government since 1938
 - Value of Federal property equal to at least 10 percent of the LEA's total assessed value at time of acquisition
- ☐ 238 applicants in FY 2007



The Programs: Section 8002

New applicants must document

- ☐ Acquisition of Federal property
- ☐ Total assessed value of district
- ☐ Real property, not personal property



The Programs: Section 8002

Program Contacts

- ☐ Tawana Hughes (202) 260-2313
- ☐ Peter Fusscas (202) 260-2151



The Programs: Section 8003

8003(b) – Basic Support Payments

☐ Payments relating to federally connected children

- Child resides on federal property, Indian lands, or eligible low-rent housing
- Parent is in uniform or works on federal property, Indian lands, or low-rent housing

☐ 1,383 applicants in FY 2008



The Programs: Section 8003

8003(b) – Basic Support Payments

☐ Eligibility based on:

- Number of eligible federally connected children equal to at least 3% of total number of students

OR

- Number of eligible federally connected children in average daily attendance (ADA) equal to at least 400



The Programs: Section 8003

8003(b) – Basic Support Payments

- ☐ Additional eligibility requirement for children who live on Federal property other than LRH or whose parent works on Federal property
 - Number of children equal to at least 10% of the total number of students
- OR*
- Number of children in average daily attendance (ADA) equal to at least 1,000



The Programs: Section 8003

8003(b)(2) – Heavily Impacted

- ☐ Increased basic support payments
- ☐ Eligibility based on additional requirements
 - Percentages of eligible children
 - Expenditure and tax data
- ☐ 26 eligible applicants in FY 2007



The Programs: Section 8003

8003(b)(2) – Heavily Impacted

Program Contact

□ Sharon Spann (202) 260-2284



The Programs: Section 8003

8003(d) – Children With Disabilities

- ☐ Additional payments for some federally connected children with disabilities (CWD)
- ☐ Child must have individualized education program (IEP) or individualized family service plan (IFSP) in effect on the survey date
- ☐ Must be spent on additional programs and services for children with disabilities
- ☐ 919 eligible applicants in FY 2008



The Programs: Section 8007(a)

Formula Construction

- ☐ Additional payments for section 8003 school districts that are:
 - 50% uniformed services
 - 50% Indian lands
 - Heavily impacted



The Programs: Section 8007(a)

Formula Construction

- ☐ Funds must be spent on allowable construction-related costs
- ☐ Davis-Bacon must be followed
 - Prevailing wage rates to be paid on federally funded or assisted construction projects
- ☐ 159 eligible applicants in FY 2007



The Programs: Section 8007(b)

Discretionary Construction

- ☐ Emergency and modernization projects
- ☐ Priority given to LEAs eligible for formula construction program with emergency needs
- ☐ Competitive application with separate application process and due date
- ☐ 25 awards in FY 2005
- ☐ Not funded in FY 2006 and FY 2007; unknown for FY 2008



The Section 8003 Process

- ✓ Survey
- ✓ Application
- ✓ Documentation
- ✓ Field Review
- ✓ Payment



Section 8003 Survey

- ☐ On a “count” date you choose
 - No earlier than the 4th day of the school year
 - No later than January 30th

- ☐ Single date to count all students
 - District’s federally connected children
 - District’s total membership



Section 8003 Survey

- ☐ Survey methods – one or both
 - Parent-Pupil Survey
 - Source Check

- ☐ Forms must be signed on or after survey date



Section 8003 Survey

- ☐ **Collect information required by Impact Aid regulations**
 - Student name, date of birth, grade, etc.
 - Family residence
 - Parent employment
 - For uniformed services: parent name, rank and branch of service



Section 8003 Survey

☐ Parent/Pupil Survey

- Individual form for each pupil
- Each form signed and dated by parent/guardian
- Applicants may create their own survey forms, may collect additional information



Section 8003 Survey

☐ Source Check

- One document with information for multiple students associated with a federal property
- Districts prepare source check forms with student information, to be signed by
 - Parents' employer
 - Housing official
 - Tribal official



Section 8003 Survey

☐ Source Check

- Official's signature certifies residence of family or employment of parent
- For Indian lands, official's signature also certifies status of property



Section 8003 Application

- ☐ **Annual application to the Impact Aid Program**
 - Summary counts of federally connected children from your survey
 - Listed by the federally connected properties with which the children and the parents are associated
 - FY 2009 applications based on school year 2007-2008 data



Section 8003 Application

☐ January 31

- Due date specified in regulations
- Prior-year applicants receive annual memo when application becomes available

☐ e-Application

- ED's on-line grant application system
- FY 2009 applications available early December 2007
- No paper applications



Section 8003 Application

☐ Cover Page

- Name, address, contact person
- Survey date, survey/source check
- Signature

☐ Assurances

- Summary of assurances your LEA must have on file with Impact Aid Program
- Signature



Section 8003 Application

☐ Tables 1 through 5

- Numbers of federally connected children associated with each federal property
- Separate tables delineate:
 - Reside on and/or reside off
 - Children With Disabilities

☐ Table 6

- Membership and Average Daily Attendance data for the entire school district



Section 8003 Application

☐ Table 7

- CWD Fiscal Report
- Required if CWD claimed on prior year application

☐ Table 8

- Required only for school districts that operate ED-owned facilities

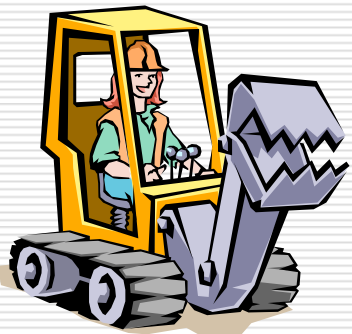
☐ Table 9

- Military installation housing undergoing renovation or rebuilding



Military Base Housing Renovation or Rebuilding

- ❑ MBH considers U.S. military dependents living off-base children as if they are living on-base IF:
- Base housing units that normally house dependent children are unoccupied on the Impact Aid survey date due to renovation or rebuilding.





Three Year Limit



Scenario A

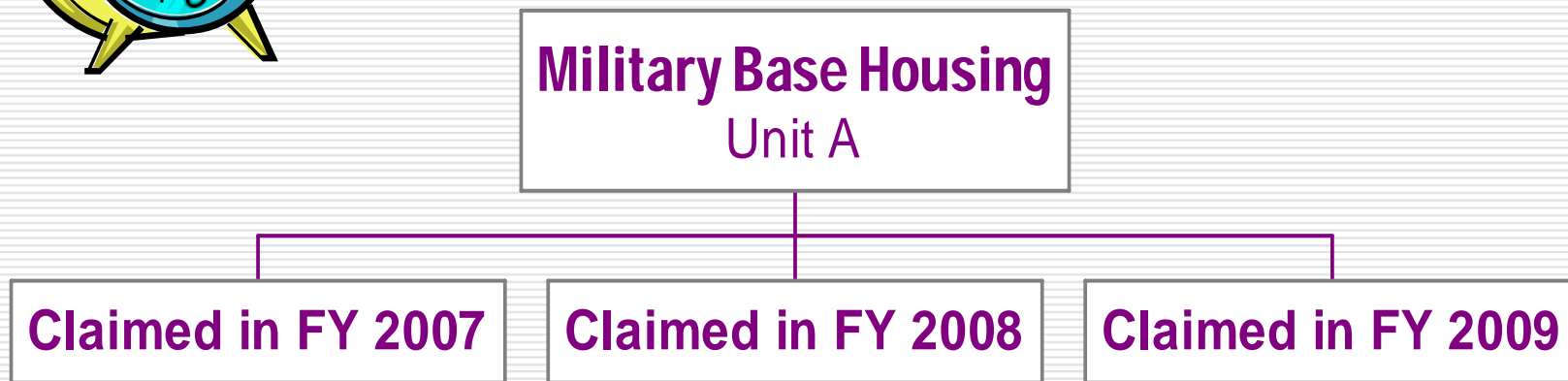




Table 9 Requirements

- For the first year the housing is claimed, housing data should be as of LEA's survey date but may be no more than 30 days prior to the survey date
- ✓ Base housing occupancy rate (%)
- ✓ Name of military housing installation
- ✓ Signature of military housing official

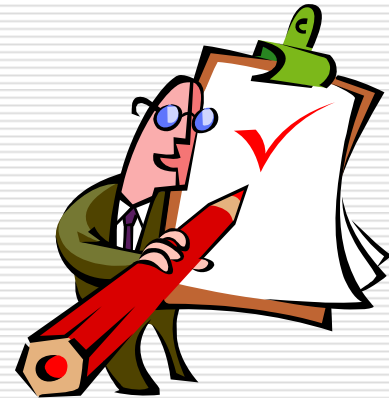
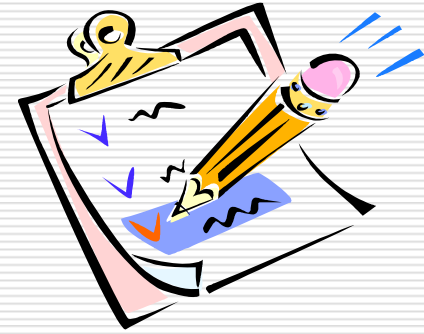




Table 9 Requirements (cont.)



☐ Table 9 MUST be completed

- ✓ Column 1 - Specific address or quarters number for each unit claimed
- ✓ Column 2 - Number of school-aged children expected to reside in each unit
- ✓ Column 3 - Date each unit was vacated or demolished
- ✓ Column 4 - If unit was demolished and is to be rebuilt, date funds became available for rebuilding (provide documentation) **

**** If the unit is not to be rebuilt, it is not eligible**



e-Application Table 9 Form

STATE
MEETINGS
FALL
2007

APPLICATION FOR IMPACT AID SECTION 8003 - TABLE 9

TABLE 9. MILITARY INSTALLATION HOUSING UNDERGOING RENOVATION OR REBUILDING			
Include the housing units undergoing renovation or rebuilding on the Impact Aid survey date shown on the cover page of this application. For each unit, list the specific address or quarters number, the number of school-aged children expected to reside in the housing unit, the date the housing unit was vacated or demolished, and, if applicable, the date funds became available for rebuilding the demolished housing. Documentation of the availability of funding must be provided for housing being rebuilt.			
(Col. 1) Specific Addresses or Quarters Numbers for the Housing Undergoing Renovation or Rebuilding	(Col. 2) Number of School-aged Children Expected to Reside in This Housing When Renovation or Rebuilding is Complete	(Col. 3) Date Unit was Vacated or Demolished	(Col. 4) If Unit was Demolished, Date Funds Became Available for Rebuilding (Provide Documentation)
Name of Military Installation		Base Housing Occupancy Rate %	
Certification by Military Housing or Engineering Official: I hereby certify that the above information is accurate and complete to the best of my knowledge and that the total number of children reported would have resided in the housing listed above except that the housing was undergoing renovation or rebuilding on the Impact Aid survey date.			
Signature	Date	Name and Title	Telephone Number

ED 4019 Revised 05/31/2005

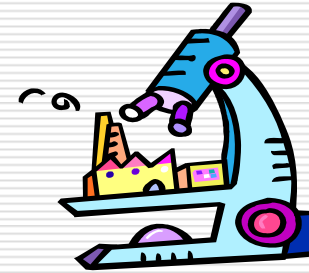
PAGE: 8-1

Form Approved:
-OMB number 1810-0036
-Expiration date: 06/30/2008

IMPACT AID PROGRAM



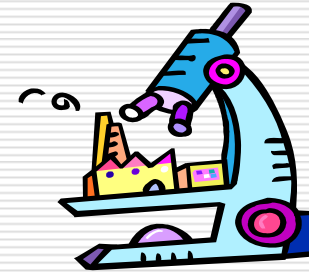
Processing of Table 9



- ☐ Table 9 data is reviewed to ensure information is complete and all criteria are met
- ☐ The military housing office determines the base housing occupancy rate and the total number of military dependent children that could live in the specified military housing after the renovation or rebuilding is complete
- ☐ This number is multiplied by the base housing occupancy rate, which determines the number for the conversion



Processing of Table 9



- ☐ The conversion number is compared to the maximum number of off-base military children (including CWD)
- ☐ The number of children converted is divided proportionally between Table 1 and 3, moving off-base children to on-base status; thereby providing the LEA with an increased payment
- ☐ Payment adjustment is processed and issued to applicant



Table 9 Concerns



- ☐ Claiming a unit for more than 3 years
- ☐ Claiming a unit that is occupied on survey date
- ☐ Claiming a demolished unit not to be rebuilt
- ☐ Failing to provide addresses of each unit
- ☐ Attempting to do the conversion in the application
- ☐ Table 9 not timely filed



Table 9 Analyst

For Assistance In Filing Table 9,
contact:

Dr. Lissa K. Montgomery-Jackson

(202) 401-1060

Lissa.Jackson@ed.gov



Section 8003 Application

☐ Table 10

- Construction Fiscal Report
- Required if construction payments made during prior year

☐ Table 11

- Housing on Indian lands undergoing renovation or rebuilding



Section 8003 Documentation

Total Membership

- ❖ Number of children listed on an LEA's current enrollment records on its survey date (active enrollment)

Average Daily Attendance (ADA)

- ❖ Official records of the school district's ADA for the entire preceding school year, (*e.g.*, 2006-2007 for the FY 2009 application)



Section 8003 Documentation

Tuition-in students & tuition-out students

- ❖ Children enrolled under a tuition agreement on the survey date
- ❖ Include in federally connected membership, total membership and ADA
- ❖ Document/list:
 - ✓ Student name
 - ✓ Grade level
 - ✓ School site



Section 8003 Documentation

IEP – Individualized education Program

- ❖ Children included on Tables 1 and 2
- ❖ Maintain list of children with disabilities by name and date IEP was signed
- ❖ List signed by director of special education
- ❖ IEPs must be signed on or before the survey date



Section 8003 Documentation

Expenditure data for the prior year

- ❖ Documents that clearly identify the source of data submitted in Table 7, items # 1 and # 6



Section 8003 Documentation

Low Rent Housing

- ❖ HUD project number
- ❖ Project name and address
- ❖ Legislation under which project was funded (e.g., U.S. Housing Act of 1937)
- ❖ Section 8 housing is not eligible



Section 8003 Documentation

Indian Policies and Procedures

- ❖ Board-approved policies and procedures that meet statutory requirements
- ❖ Annually review IPPs and submit with Section 8003 application or submit waiver from tribe(s)
- ❖ Maintain records of compliance



Section 8003 Documentation

Reserves and National Guard

- ❖ Must be activated as of the survey date
- ❖ Under Presidential Orders – Executive Order 13223 of September 14, 2001 and Title 10 USC
- ❖ Documentation required
 - ✓ Copy of orders for individual, or
 - ✓ Certification from service component for activation of unit, with names of individuals



Section 8003 Documentation

How long must you keep all this documentation?

For three years AFTER you receive your final payment for a fiscal year



Section 8003 Field Review

- ❖ Review of the documentation supporting your application
- ❖ On-site visit or mail-in
- ❖ Approximately 250 applications selected each year; letters sent each Spring
- ❖ After you apply and before you get paid



Section 8003 Field Review

- ❖ Documentation supporting your application
 - ✓ Parent-pupil survey forms and/or source check documents
 - ✓ Membership and ADA records
 - ✓ Lists of CWD students
 - ✓ IPP activities



Single State Audit

- ❖ Any entity that receives \$500,000 or more
 - ✓ Total funds received in FY from all federal programs
 - ✓ Conducted by independent auditors
 - ✓ OMB Compliance Supplement provides guidance to auditors
 - ✓ Occurs after payments received
 - ✓ Findings reported to IAP for follow-up, possible payment adjustment



Section 8003 Payment Formula

★ Payment formulas

- ▶ Basic Support Payments (BSP)
- ▶ Additional Payments for Children With Disabilities (CWD)
- ▶ Formula Construction Payments



Section 8003 Payment Formula

- ★ **Payment based on**
 - ▶ Formula in law
 - ▶ Your application data
 - ▶ Additional data from your State
 - ▶ Annual appropriation amount



Section 8003 Payment Formula

★ Factors in BSP formula

- ▶ 10 categories of federally connected children
- ▶ Attendance ratio
- ▶ Category weights



Section 8003 Payment Formula

★ Factors in BSP formula

- ▶ Local contribution rate based on average per pupil expenditure
- ▶ Total school district membership
- ▶ Total current expenditures



Section 8003 Payment Formula

★ BSP Maximum Amount

- ▶ Maximum your LEA can receive for a fiscal year based on your data
- ▶ Insufficient appropriations to pay maximum to all LEAs
 - FY 2007 maximum \$1.7 billion
 - FY 2007 appropriation \$1.1 billion



Section 8003 Payment Formula

★ Learning Opportunity Threshold (LOT)

- ▶ Alternate formula when appropriations are insufficient to pay maximum to all applicants
- ▶ Maximum amount multiplied by each applicant's individual LOT rate calculation



Section 8003 Payment Formula

★ LOT

- ▶ **LOT formula considers**
 - federally connected children as a percentage of total school district membership
 - maximum amount as a percentage of the school district's current expenditures
- ▶ **Some school districts get their maximum amounts from LOT, most do not**



Section 8003 Payment Formula

★ LOT Percent Paid

- ▶ Rate set by Impact Aid Program
- ▶ Initial rate at lower level if under continuing resolution
- ▶ Rate increased for final appropriation
- ▶ Final rate established when all funds are distributed



Section 8003 Payment Formula

★ Children With Disabilities (CWD)

- ▶ Separate formula, based on a subset of applicant's federally connected children
- ▶ Share of the appropriated funds, no set maximum



Section 8003 Payment Formula

★ Payment estimation on-line calculator

<http://www.ed.gov/programs/8003/calculator/edlite-calculator.html>



Your Payment

- ★ **Direct deposit to your LEA's bank account**
 - ▶ Remember to notify us when your bank info changes

- ★ **E-mail payment voucher**
 - ▶ Using contact person e-mail address



e-Application

- ✓ All FY 2009 applications must be submitted using

e-Application

the Department of Education's electronic application system

- ✓ On-line at
<http://e-grants.ed.gov>



e-Application

- ☑ "Pre-populates" data for recurring Impact Aid applicants
- ☑ Edits required data
- ☑ Verifies all required forms are included
- ☑ Sends receipt e-mail



e-Application

☑ Start Early

- New users: register
- Existing users: verify user profile

☑ Your Application Manager

- Person who starts your application
- Does not have to be same as last year
- Submits completed application
- Can grant access to other users



e-Application

- ☑ User Profile must contain your Impact Aid number

Example:

For Impact Aid Application Number
10-AL-2008-9999

On User Profile, enter
109999



e-Application

- ☑ 24 Hour Operation (almost)
 - Monday 6:00 am
through Wednesday 7:00 pm
 - Thursday 6:00 am
through Saturday midnight
 - Washington, DC Time
(Eastern Standard Time)



e-Application

☒ e-Application Helpdesk

Phone: 1-888-336-8930
(toll-free)

Hours: 8am-6pm
Monday–Friday
Washington, DC Time
(Eastern Standard Time)



e-Application

- ☑ Contact e-Application Helpdesk
 - System access
 - User Name
 - Password

- ☑ Contact Impact Aid Program
 - Data
 - Forms



e-Application

- ☑ Application Must Be Complete
 - Submit via e-Application
Make sure you get confirmation
 - Send all signed forms by fax or e-mail
 - Send IPPs by fax or e-mail
If you claim children residing on Indian lands



e-Application

☒ Signatures are required

- Cover
- Assurances
- Section 8002 Application: Table 1
- Section 8003 Application: Table 9 & Table 11 (optional forms)



e-Application

- ☑ Signatures are required
 - Must be dated by due date
 - Signed forms must be faxed or e-mailed within 3 business days after the closing date
 - Fax to (202) 205-0088

OR

E-mail to Impact.Aid@ed.gov



Application Due Dates

- ☑ Sections 8002 and 8003
Thursday, January 31, 2008
4:30 p.m., Washington, DC
Time (Eastern Standard Time)
- ☑ e-Application system will
accept after 4:30 p.m., but
will send "late" notice



Application Due Dates

☑ Late applications

- 10% penalty
 - If submitted on-line after 4:30 p.m. on due date
 - If signature pages received late
 - If submitted within 60 days of due date
- Ineligible if submitted after 60 days



Application Due Dates

- ☑ Amendments
 - Any changes submitted after initial application
 - Must be submitted on-line
 - May be submitted until September 30th



Contact Information

Phone: 202-260-3858

E-Mail: Impact.Aid@ed.gov

Website and Listserv:

www.ed.gov/about/offices/list/oese/impactaid/index.html